GroWright Lite

Instruction Manual • Version 1.0.4

WordPress nursery operations • Product availability • Customer ordering • Guest checkout

1. Getting started

Requirements: WordPress 6.4 or newer; PHP 8.0 or newer. This manual reflects the GroWright Lite 1.0.4 plugin package. Features on your site may depend on your settings and the customer's account permissions.

1. In WordPress, open Plugins → Add New → Upload Plugin.
2. Choose growright-lite-1.0.4.zip, install, and activate. For an existing installation, choose to replace the current plugin when prompted.
3. Open GroWright Lite from the WordPress administration menu. Review your products, customers, delivery routes and settings.
4. Clear site/CDN cache after an upgrade, then test the Customer Portal in a private browser window.

2. Admin navigation and initial configuration

Dashboard

Overview and shortcuts to add a product, add a customer, or create an order.

Products

Maintain products, categories and sizes; ensure products intended for ordering are active, correctly priced and have inventory.

Customers

Maintain customer records, delivery routes, WordPress user access and required customer documents.

Inventory

Maintain availability using the managed Main Inventory quantity.

Orders

Create, review and process orders.

Settings

Products, Customers and Orders tabs control availability display, checkout access, cart behavior and other options.

3. Configure registration and guest checkout

Go to GroWright Lite → Settings → Customers (admin.php?page=growright-lite-settings&tab=customers). Under Customer Checkout Access:

- Self registration — allows customers to register a WordPress user account; saving this option also changes the WordPress “Anyone can register” setting.
- Guest checkout — allows shoppers without a WordPress login to place orders.
- Click Save Customers Settings after making changes. Both options are independent: you can enable either, both, or neither.

Security/operations note: Enabling WordPress registration affects the whole website, not just GroWright. Review the WordPress default role and any anti-spam or registration protection in use.

4. Create the frontend pages

In Pages → Add New, insert the “GroWright Lite Customer Portal” block on the ordering page, then publish it. This single block manages product selection, cart review and checkout. Optionally add the “GroWright Lite Availability” block to a public availability page and “GroWright Lite Customer Dashboard” to a signed-in account page.

Use one Customer Portal block for the main ordering experience. Test the published page while signed out and while signed in to confirm that the selected access settings are working.

5. Customer ordering workflow

5. Open the Customer Portal page. Browse or search the product catalog; select desired quantities.
6. Select View Cart to review line items, estimated total and the customer/order information. Select Continue Shopping to return to the catalog.
7. Complete Company / Customer Name, Email and Shipping Address (required). Phone and Billing Address are available as additional fields.
8. Enter a PO number, optional requested delivery date (when available) and order notes as needed. Customers without an assigned delivery route may see “Delivery date will be scheduled.”
9. Submit the order. The plugin saves the customer details with the customer record at submission.

6. Account types: what to expect

Existing linked customer

A signed-in WordPress user with ordering access can select their linked customer account and check out. Checkout details may be updated and saved with the existing customer record.

Newly registered customer

When self registration is enabled, a shopper can register using the WordPress registration page, sign in and complete their details on their first order. At successful order submission, the new GroWright customer record is created and linked to their WordPress user account.

Guest customer

When guest checkout is enabled, a shopper can order without logging in. Guest carts use a separate browser/session token. At successful order submission, the plugin creates a customer record using the supplied checkout information. A guest order does not itself create a WordPress account.

7. Manage customers and delivery routes

Go to GroWright Lite → Customers to add or edit a customer. Use the WordPress User Access section of a customer to connect existing site users and grant the appropriate access roles. Use the Delivery Routes tab to configure routing. If a new customer has no assigned route, staff can schedule delivery after the order is received.

Under Settings → Customers you may also configure Customer Document Uploads. Each requirement can have an expiration period; 0 days means no expiration.

8. Availability and cart behavior

The frontend checks availability automatically approximately every 15 seconds. In 1.0.3 and later, changes to quantities are applied to existing product elements where possible rather than rebuilding the whole form. This is intended to reduce jump-to-top behavior and preserve quantities being entered. Structural catalog changes can still require a refresh of the product listing.

Under Settings → Orders, administrators can set cart hold time, choose whether to display the cart expiration timer, and configure customer edit rules. Availability and quantities can change between browsing and checkout; always review the final cart before submission.

9. Troubleshooting

“Invalid product” when adding an item

Version 1.0.4 validates product IDs before cart requests and tries to refresh stale catalog data after a rejected request. Refresh the page, clear website/browser cache, and verify the affected product still exists and is active. If the issue persists, note the product name, exact message and time, then review WordPress/PHP logs.

Order form scrolls or jumps

Confirm the installed plugin is 1.0.4 and old cached JavaScript is cleared. Disable optimization/minification temporarily to test, then check for theme or third-party script conflicts.

Checkout asks for login

Under Settings → Customers, confirm Guest checkout is enabled, or log in. Check that the correct Customer Portal block is on the page.

Registered user cannot order

Confirm Self registration is enabled for new accounts, or connect the existing WordPress user to an active customer with ordering access.

Delivery date is unavailable

New customers with no route may place orders without a date. Configure the customer's delivery route and schedule the order administratively.

Changes are not visible after upgrade

Verify the active plugin reports version 1.0.4, clear cache layers, and hard-refresh the browser.

10. What changed in 1.0.4

- 1.0.2 — Optional WordPress self-registration and guest checkout; customer data collected during checkout; new accounts linked on first order.
- 1.0.3 — More stable scrolling through in-place availability and quantity updates.
- 1.0.4 — Client-side product ID validation and automatic catalog refresh after a stale-product rejection; clearer feedback when a product cannot be added.

Validation note: This guide is based on the packaged 1.0.4 source and readme; it is not a substitute for testing your specific live WordPress setup.